

Notice

[Closed]

Solicitation Number 2023-3885
Title Transportation of Mail & Freight Labrador West Health Centre (LWHC)

Basic Information
Reference Number 0000267274
Issuing Organization NL Provincial Health Shared Services Supply Chain
Owner Organization Newfoundland & Labrador Health Services (NLHS)
Solicitation Type ITT - Invitation to Tender (Formal)
Solicitation Number 2023-3885
Title Transportation of Mail & Freight Labrador West Health Centre (LWHC)
Source ID PV.MN.NL..1083209.C108315

Details
Location Newfoundland and Labrador, Canada
Purchase Type Duration:2 years
Option: 1 Year
Description Newfoundland & Labrador Health Services (NLHS) is administering this tender on behalf of Labrador-Grenfell Zone to submit proposals for Mail and Freight Transportation between Labrador West Health Centre to the Wabush-Labrador Airport (Airport). This will be in accordance with the specifications and requirements set out in this open call, as well as the Public Procurement Act.

Dates
Publication 2024/03/28 04:58:27 PM NDT
Bid Intent Not Available
Question Acceptance Deadline 2024/04/08 02:00:00 PM NDT
Questions are submitted online Yes
Closing Date 2024/04/11 02:00:00 PM NDT

Contact Information
Amanda Bouzane
open.calls@centralhealth.nl.ca

Required Acknowledgement
Terms and Conditions
Bidders acknowledge to having read, understood and agreed to the tender terms and conditions

Bid Submission Process
Bid Submission Type Electronic Bid Submission
Pricing Item Based
Pricing Item Based

Bid Documents List

Item Name	Description	Mandatory	Limited to 1 file
Schedule A	Specifications	Yes	No
Schedule B	Optional Year Bid	No	No
Schedule C	Bidder Information Form	Yes	No
Schedule D	Confidentiality Oath	No	No
WHSCC Clearance	Bidder must have a Letter of Good Standing with WHSCC	Yes	No
Cargo Insurance	Bidder must provide proof of cargo insurances minimum \$400,000. This can be in the form of a letter from the insurance company.	Yes	No

Item Name	Description	Mandatory	Limited to 1 file
Liability Insurance	Bidders must have at least \$2,000,000 liability insurance. This can be in the form of a letter from the insurance company.	Yes	No

Bid Questions

Question Name	Question Description	Mandatory
Service Interruption	Should Service Provider's service be interrupted by, including but not limited to, illness, vacation, staffing/recruitment problems or mechanical failure, service provider is responsible for securing a replacement courier which replacement must be satisfactory to NLHS. In this case, the successful bidder must ensure that the replacement courier fully complies with any obligations under this agreement. The runs must be completed without delays due to the nature of goods being shipped. Do you agree to comply with this statement?	Yes
Receiving Areas	Do you agree that as the service provider you must deliver the mail and freight directly to the receiving area at each site, and may be required to deliver to a specific area within each facility.	Yes
Occupational Health & Safety Training	Service Provider must provide documentation of employee Occupational Health and Safety training. Do you agree to comply with this statement?	Yes
Cargo Insurance	Bidder must provide proof of cargo insurances minimum \$400,000 with bid submission. This can be in the form of a letter from the insurance company. Proof of annual renewal will be required. Do you agree to comply with this statement?	Yes
Liability Insurance	Bidders must have at least \$2,000,000 liability insurance and a copy must be included with bid. This can be in the form of a letter from the insurance company. Proof of annual renewal will be required. Do you agree to comply with this statement?	Yes
Scent/Smoke Policies	Service provider must ensure all personnel are aware of and comply with NLHS's Scent-Free and Smoke-Free Policies. Do you agree to comply with this statement?	Yes
Exclusiveness	Mail/Freight runs must be exclusive to NLHS and must not be used to transport any packages within the mail/freight storage section of the vehicle and/or packages that do not belong to NLHS. Do you agree to comply with this statement?	Yes
Availability	Service provider must provide dispatch capabilities and available/reachable contact person(s). All correspondence (telephone/email) must be answered. Do you agree to comply with this statement?	Yes
Additional Trips/Stops	NLHS reserves the right to request additional trips/stops at no extra cost while on route with any of the below runs. Do you agree to comply with this statement?	Yes
Drivers Abstract	Service provider must provide the drivers abstract upon award and every year after, and also, with any change of driver. This must be provided at the beginning of the contract. Do you agree to comply with this statement?	Yes

Question Name	Question Description	Mandatory
Waybills	Service provider must supply and complete their own way bills and comply with a system of signing for goods received and delivered. Do you agree to comply with this statement?	Yes
NLHS Schedule Changes due to Adverse Conditions	Service provider must be prepared to change schedules in advance of adverse conditions that can affect or delay delivery times. Do you agree to comply with this statement?	Yes
Operation Times	Times may be subject to change for all runs depending on operational requirements. Do you agree to comply with this statement?	Yes
Contract Performance	If, in the opinion of NLHS, service delivery is not meeting the requirements of this contract, NLHS will notify the courier in writing of their failure to perform. The courier will have a maximum of 30 days to remedy the failure. If the failure is not remedied within 30 days, NLHS can cancel the contract with an additional 30 days' written notice, without penalty. Do you agree to comply with this statement?	Yes
Cancellation without Cause	NLHS reserves the right to cancel the contract without prejudice/penalty due to operational changes and will provide a minimum of ninety (90) days' notice. Do you agree to comply with this statement?	Yes
Cell Phone	Assigned driver(s) must carry a cellular phone supplied by successful bidder in case NLHS or vendor dispatcher must schedule additional pick-ups and deliveries for the runs. Do you agree to comply with this statement?	Yes
Vendor ID	Assigned drivers must wear appropriate vendor identification when servicing this contract; vehicles used must also be displayed with vendor name. Do you agree to comply with this statement?	Yes
Professionalism	Assigned drivers/personnel must be clean, presentable, courteous, and diligently perform the services in a professional and timely manner and to meet all requirements for services. Do you agree to comply with this statement?	Yes
Vehicle Security	Assigned drivers must ensure when servicing this contract that vehicles are always secured when vehicle is left unattended (doors locked, windows closed). Do you agree to comply with this statement?	Yes
Daily Rate	Service provider must bid a daily rate for service. Statutory holidays, fuel surcharge, and other addition items must be included in this rate and will not be considered as billable days. Do you agree to comply with this statement?	Yes
Adverse Weather	During adverse weather conditions, service provider must maintain service until such time a decision is made by NLHS to withdraw service. If the service provider chooses to utilize another provider during any adverse weather conditions, NLHS must be notified, and provide approval of the alternate arrangements. Associated costs will be the responsibility of the service provider. Service provider must have a contingency plan to meet all delivery requirements while we are operational. Do you agree to comply with this statement?	Yes

Question Name	Question Description	Mandatory
Incidents	Service provider must ensure that reported incidents are investigated, documented and resolved in an appropriate manner in conjunction with NLHS. Do you agree to comply with this statement?	Yes
Service Changes	NLHS reserves the right reduce service, and/or optimize route efficiency that will affect overall price of contract without prejudice due to operational changes and will provide a minimum of 90 days' notice. Do you agree to comply with this statement?	Yes
Vehicles	Exact number of vehicles required for the delivery and service requirements will need to be determined by the service provider. Do you agree to comply with this statement?	Yes
Truck Specifications	Do your trucks have a back-up alarm? (Mandatory Requirement)	Yes
Truck Specifications	Are your trucks back in loading only? (Mandatory Requirement)	Yes
Truck Specifications	Are you trucks a cube style truck with completely sealed box? (Mandatory Requirement)	Yes
Truck Specifications	Are your trucks equipped with a 6 foot box (pan of a truck with a box cap is also acceptable)?	Yes
Truck Specifications	Are your trucks able to accommodate the receiving docks at the respective site(s)? (Mandatory Requirement)	Yes
Guidelines for Cleaning Vehicle	Daily, weekly and cycle cleaning must be completed in accordance with NLHS's (Environmental Services department) Sanitation Standard Operating Procedure (SSOP)/ Safe Workplace Practice (SWPP), which is built around Infection Prevention and Control (IPAC) and Occupational Health and Safety (OHS). Do you agree to comply with this statement?	Yes
Guidelines for Cleaning Vehicle	Training on these procedures will be provided at the start of the contract and compliance, at all times, is expected. Do you understand and accept this statement?	Yes
Guidelines for Cleaning Vehicle	Cleaning procedures may be revised by NLHS's Environmental Services department. Should improved industry standards and/or best practices come forward, vendor will be made aware of such changes and re-trained. Do you understand and accept this statement?	Yes
Guidelines for Cleaning Vehicle	All cleaning/disinfectant chemicals will be provided through NLHS. Any changes to chemicals will be at the discretion of NLHS, and vendor is not permitted to make any chemical substitutions. Do you agree to comply with this statement?	Yes
Guidelines for Cleaning Vehicle	Vendor must implement due diligence documentation – an approved checklist validation report system to be supplied and completed by service provider regarding scheduled cleaning of transport vehicles, along with any incidents of hazardous spills. This report must be given to the Manager of Central Laundry at the beginning of every week. Do you agree to comply with this statement?	Yes

Question Name	Question Description	Mandatory
Guidelines for Cleaning Vehicle	Periodic inspections of courier trucks and work practices will be carried out by the OHS coordinator and the Infection Control coordinator, without prior notice. Do you understand and accept this statement?	Yes

Categories

Selected Categories

GSIN Categories (2)		
S	Services	Services
V0	Land Transport Services	Land Transport Services
V001A	FREIGHT AND CARGO SERVICES	Freight and Cargo Services - formerly ST200
V005A	MOTOR PASSENGERS, MAIL AND MERCHANDISE TRANSPORTATION SERVICE	MOTOR PASSENGERS, MAIL AND MERCHANDISE TRANSPORTATION SERVICE
MERX Category (1)		
U	Other	Other
U	Undefined	Undefined

Bid Results

Publication Type	Unofficial Results
Herb's Industrial	
Organization Name	Herb's Industrial
Bid Amount	\$361.25 CAD
Line Items	Full
Address	22 Third Ave Wabush, Newfoundland and Labrador, A0R 1B0 Canada

Project 1		Total: \$361.25 Item Bids: 2/2																																																																																					
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